



BOND UNIVERSITY

UNIVERSITY DRIVE, ROBINA
QUEENSLAND 4229 AUSTRALIA
Ph +61 7 5595 1111
CRICOS Provider No: 00017B

Admissions Officer/Agent's Stamp
College Down Under PMB #250 2020 Fieldstone Pkwy Suite 900 Franklin, TN 37069
Application sent:

Application for Postgraduate Admission

1 Personal Details

Title Surname or family name

Preferred name (or nickname) Male Female

Country of birth

Address for correspondence (*overseas applicants do no use PO Box No.*)

 State Postcode/Zip code
 Country

Phone (*include area code*)

 After hours/Home
 Mobile
 Business hours/Work

Fax (*include area code*)

Given name(s)

Date of birth
 Day Month Year

Citizenship

Permanent home address

 State Postcode/Zip code
 Country

Email

Please print clearly – your email address will be used for all correspondence regarding the processing of your application.

If you are an Australian Citizen, please indicate if you will be applying for FEE-HELP. YES NO

Do you suffer from any conditions – medical or otherwise, which may impact on your studies? If so, please provide documentation. YES NO

2 Preferred course of study

DEGREE – Preference 1

Degree

Major/area of specialisation

Commencement semester (*tick one box only and insert appropriate year*)

January 20__ May 20__ September 20__

DEGREE – Preference 2 (if applicable)

Degree

Major/area of specialisation

Do you intend to study on a full-time or part-time basis?

Full-time Part-time

Student visa regulations require international students to study full-time.

Office Use Only

DATE RECEIVED

ENTERED

FACULTY APPROVAL (if required)

LETTER OF OFFER SENT

...../...../.....

Date/...../..... Intl

.....

...../...../.....

3 Tertiary education

Give details of your tertiary (higher education) studies.

Year(s)	Name of qualification	School or college	State or country	F/T or P/T	Complete
eg 1993-1995	Bachelor of Arts	University of Queensland	Queensland	F/T	Yes

If you are currently enrolled, indicate when you expect to qualify for your award

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Month		Year			

4 Employment history

Please provide details of your employment history and briefly describe your duties. Applicants are encouraged to provide a separate, more detailed resume. Master of Business Administration (MBA) applicants **must** provide this documentation.

Year(s)	Employer	Position/nature of duties	F/T or P/T

5 Career objectives and goals – optional (but will assist with your application)

Indicate your career objectives; be as specific as you can. Where do you see yourself five years from now?

Indicate the benefits you expect to gain from your proposed program; be as explicit as possible.

6 Credit Application

Do you wish to apply Y N

The University will award credit for previous studies provided: the subjects have been successfully completed, the subjects meet the requirements of the Bond University degree and were completed at a recognised tertiary institution.

In order to have your credit application assessed, you must include the following:

- a certified copy of your academic transcript, including the final results for all of the relevant subjects
- full course/subject descriptions for each of the relevant subjects
- a list of subjects currently being undertaken

**If applicable, official translations of all documents must also be provided and certified as true copies.*

7 Faculty Scholarship Application

Do you wish to apply Y N

Each semester some faculties of the University award a limited number of part tuition scholarships to incoming students. These scholarships are awarded on the basis of outstanding academic and other achievements. In order to be considered for a scholarship you should include the following in your application:

- a personal statement outlining why you should be awarded a Bond University Faculty Scholarship
- appropriate references that will support your application
- certified** copies of any other documents, awards or examples of completed works that will support your application

To be considered in the main round of scholarship offers, your complete application must be received by the following dates:

- November 1, for admission in the January semester
- March 1, for admission in the May semester
- July 1, for admission in the September semester

Applications received after these dates may be considered in subsequent rounds (quotas permitting).

8 Supporting statement

You may wish to provide additional information which you consider may assist your application. (*Attach separate sheet if required*)

9 International student details (MUST BE COMPLETED FOR APPLICATION TO BE PROCESSED)

Is English your first language? Yes No

If no, was English the language of instruction in your high school or tertiary education? Yes No

If you answered **no** to both questions, you must provide evidence of your English language proficiency.

Please attach a **certified** copy of your most recent IELTS or TOEFL test result. The TOEFL institution code for Bond University is 9808. Candidates should ask that their test score be sent directly to the Office of Recruitment and Admissions at Bond University.

Language spoken at home, specify

If you do not meet the University's English entry requirements, do you wish to study English at our government accredited English Language Institute (BU ELI)? If Yes, you may be eligible for an offer to an English Program Yes No

Do you have a current Australian visa? Yes No Passport No:

Visa expiry date: 3 digit code and visa type:
Day Month Year (eg 573, Student)

Do you have current Overseas Student Health Cover (OSHC)? Yes No

Expiry date: OSHC Policy No:
Day Month Year

* Please note, if travelling with school-age dependants, you will be required to pay full fees if the dependants enrol in either a government or non-government school.

10 For completion by MBA applicants only

Your application form, academic transcripts, referee reports, resume and GMAT result are used to construct the most complete picture possible of your academic and work background, and goals and ambitions for the next few years.

Graduate Management Admission Test (GMAT)

The Graduate Management Admission Test (GMAT) is mandatory. The GMAT test gives a good indication of a candidate's analytical writing and quantitative skills. Enter the result of your latest GMAT below and forward certified copies of your test as soon as possible.

Test date	Verbal score	% Below	Quant. Score	% Below	Quantitative	% Below	Total score	% Below

I sat/will sit the GMAT on:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Day		Month		2	0	Year	

All correspondence regarding GMAT registration, test centre, and the test itself should be directed to Graduate Management Admission Test, Educational Testing Service, PO Box 6103, Princeton NJ 08541-6103, USA. The GMAT institution code for Bond University is 0543. Candidates should ask that their test score be sent directly to the Office of Recruitment and Admissions at Bond University.

Essays

Candidates are also required to submit two essays (600 words each) to gauge leadership potential.

Referee Reports

MBA applicants are required to provide two completed referee report forms. MBA applicants should have one referee who can comment on recent work experience, and one for academic work. Referee report forms are enclosed, and should be sent by the applicant to the chosen referees. The referee should then forward the report directly to the Office of Recruitment and Admissions.

11 For completion by research masters and doctoral applicants only

Details of employment commitments

Full-time applicants please indicate your employment commitments during candidature (hours per week)

Employer's name

Referees

Give the names, addresses and occupations of two persons who may be asked to support your application. Preferred referees are senior members of the academic staff closely associated with your recent academic work.

Referee 1		Referee 2	
Name	<input type="text"/>	Name	<input type="text"/>
Occupation	<input type="text"/>	Occupation	<input type="text"/>
Address for correspondence		Address for correspondence	
<input type="text"/>		<input type="text"/>	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
State	Postcode/Zip code	State	Postcode/Zip code
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Country		Country	

Outline of proposed program of study and research *(attach separate sheet if required)*

Projects involving human or animal experimentation, including social/psychological research, must conform to NH & MRC guidelines. Ethical clearance for such projects will be required.

<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>
<input type="text"/>

Continued over . . .

12 How did you find out about Bond University? (OPTIONAL)

- | | | |
|---|---|--|
| <input type="checkbox"/> Friend | <input type="checkbox"/> Advertisement | <input type="checkbox"/> Agent (specify) |
| <input type="checkbox"/> Study Abroad program | <input type="checkbox"/> Other student or graduate of Bond University | <input type="checkbox"/> www/Internet |
| <input type="checkbox"/> Careers market (specify) | <input type="checkbox"/> Education exhibit (specify) | <input type="checkbox"/> Other |
-

13 Privacy Collection Statement

Bond University (BU) may collect personal information about you, including:

- the information on this form;
- information provided by your nominated next of kin in relation to this application; and
- information on other forms or documents requested by, and provided by you or other educational institutions to BU.

BU collects this information for the purpose of:

- assessing your application;
- providing services to you;
- unless you indicate that you do not wish BU to use your personal information for this particular purpose by placing a tick in the adjacent box**, providing you with information about other services that BU offers that may be of interest to you;
- facilitating BU's internal business operations, including the fulfilment of any legal requirements;
- analysing BU's services and customer needs with a view to developing new and/or improved services; and
- unless you indicate that you do not wish BU to use your personal information for this particular purpose by placing a tick in the adjacent box**, providing you with promotional information about BU.

In the case of visa details, BU is required to collect this information pursuant to Australian Immigration Laws.

BU may disclose personal information about you to:

- service providers, who assist BU in operating its business, however, these service providers are required to comply with BU's privacy policy in how they handle your personal information;
- a purchaser of the assets and operations of BU's business, providing those assets and operations are purchased as a going concern;
- its related entities;
- in the case of untrue or misleading information, the Australian Vice-Chancellors Committee ('AVCC') or any AVCC member institution;
- in the case of an emergency involving you, your next of kin; and
- your agent, whose details appear on the front of this form, and/or your next of kin for the purpose of processing your application.

If the personal information you provide to BU is incomplete and/or inaccurate, BU may be unable to process this application and/or be unable to provide you with the services you are seeking.

You may access the personal information BU holds about you in accordance with BU's privacy policy.

14 Declaration

I understand that it is my responsibility to provide all documentation requested by the Office of Recruitment and Admissions and authorise BU to obtain, where necessary, any further information from my nominated next of kin and the appropriate educational institutions.

I hereby declare that to the best of my knowledge all information submitted or made available by me to BU, whether in relation to any course of study or otherwise, is true, accurate and complete. If any information is considered to be untrue or misleading in any respect, I consent to the collection, storage and disclosure by BU, the AVCC, or any AVCC member institution of a record of any such information or any other irregular activity. I understand that any record stored or disclosed according to this system may contain personal details about me from which I may be identifiable.

I understand that BU reserves the right at any stage to withdraw a place which has been offered on the basis of incomplete or incorrect information.

.....
Signature of applicant (or guardian if under 18 years old)

.....
Date

I consent to BU providing information relating to the processing of my application to the agent whose details appear on the front of this form and/or my nominated next of kin.

.....
Signature of applicant (or guardian if under 18 years old)

.....
Date

Information for applicants

Applications

Your application will not be processed unless it is accompanied by all relevant documentation. Certified photocopies of original documents are preferred to originals as these will not be returned. Applications may be made at any stage during the year, however, applicants who wish to be considered for a scholarship must lodge their application by the closing dates listed on the application form. To allow time for student visa processing, international applicants should ensure that their application is lodged at least two months prior to the date they plan to commence their studies.

Offers

Both minimum academic and English entry requirements must be met in order to gain entry to Bond University's courses. Please ensure that you include certified copies of both academic transcripts and English proficiency tests (either IELTS or TOEFL with TWE) when you submit your application form.

If your English language level is not sufficient for direct entry to a degree program, you may be made an offer of admission conditional upon you meeting our English language requirements prior to beginning your degree. Should you require further studies in English, you can choose to enrol in BUELI's (Bond University English Language Institute) government accredited ELICOS programs.

If you meet the University's entry requirements you will normally receive a formal letter of offer within two weeks of your application arriving in the Office of Recruitment and Admissions. Your letter of offer will include a unique student identification number (SID). Please use this in any subsequent dealings with the University.

Acceptance procedure – Australian citizens and permanent residents

To accept your offer of a place at Bond University, you must return the response to offer form which accompanies your letter of offer, together with your deposit. Payment must be in the form of a cheque or bank draft, direct deposit, Bpay, via credit card (excluding Diners Club) made payable to Bond University. The tuition deposit will be deducted from your first semester's tuition fees upon enrolment.

Acceptance procedure – International applicants

To accept your offer of a place at Bond University, you must return the response to offer form which accompanies your letter of offer, together with payment of your first semester's tuition fees and any other fees specified on your response to offer. Payment must be in the form of a bank draft, telegraphic transfer, Bpay, via credit card (excluding Diners Club) made payable to Bond University, in Australian dollars, and drawn on an Australian bank. When the Office of Recruitment and Admission receives

the specified fees you will be sent a confirmation of enrolment, which you will require for your student visa application.

Successful applicants who hold a current Australian student visa may accept an offer by returning their response to offer form with a bank draft to cover the non-refundable tuition deposit. The tuition deposit will be deducted from your first semester's tuition fees upon enrolment. Your confirmation of enrolment, which you will require for your student visa extension, will be issued when you pay the tuition deposit specified on your response to offer.

Registration and enrolment

Students who accept their offers may access detailed instructions concerning registration procedures approximately one month prior to the commencement of their course via the Bond website. Students should plan to arrive on campus one week prior to the commencement of classes to participate in orientation.

Deferment

In certain circumstances, Bond University will permit deferment of an offered place for up to one year. Applicants will only be permitted to defer if they have paid the initial tuition deposit.

IMPORTANT: Checklist for applicants

You must include the following to ensure your application is assessed promptly:

- a **certified** copy of your university/TAFE college transcript and testamur (if you have undertaken higher education studies)*
- a certified copy of your IELTS or TOEFL result (if required)
- a detailed resume (if you are a mature-age applicant)
- scholarship supporting documentation (if applying for scholarship)
- detailed course outlines (if applying for credit)
- official translations of all documents must also be provided and **certified** as true copies

... and you must have:

- distributed your referees' report forms (if required)
- outlined your proposed program (research applicants only)

**Not required for Bond University graduates*

Return this form to: Recruitment & Admissions, Bond University, Qld 4229 AUSTRALIA

If you have any questions regarding your application please visit www.bond.edu.au or contact:

Office of Recruitment & Admissions, Bond University, Queensland 4229, AUSTRALIA • Tel: (07) 5595 1024 • Intl: +61 7 5595 1024